

Resume 956

OBJECTIVE:

Highly motivated, dedicated, and results-driven professional to secure a position with your company or organization utilizing my extensive skills, training, expertise, and experience

SUMMARY OF QUALIFICATIONS:

- Provides uncompromising highest standards of customer service to both internal and external customers, assisting individuals with their product/service requirements, offering solutions customized to individual needs, and resolving issues to their complete satisfaction
- Establishes rapport quickly with a diverse population, recognized for personal and professional integrity and collaborating to develop mutually beneficial solutions through interactions with teams and managers
- Empathetic, motivated and passionate about helping others, can adapt to meet needs of clients
- Dedicated employee, detail-oriented, and learns new systems quickly
- Strong communications, math, analytical, and problem-solving skills

PROFESSIONAL EXPERIENCE:

05/2024 – 09/2024

Warehouse / Assembly

Randstadt Staffing, Niagara Falls, NY

- Conducted thorough inspections of incoming trucks to assess condition, identify maintenance needs, and ensure compliance with safety standards.
- Performed pre- and post-trip checks on vehicles, including tire pressure, fluid levels, brakes, and lights, reporting issues to maintenance teams as needed.
- Assisted with various tasks such as cleaning trucks, organizing inventory, and preparing vehicles for dispatch to support operational efficiency.
- Collaborated with team members to prioritize tasks and maintain a smooth workflow in a fast-paced environment.

12/2022 – 04/2024

Warehouse / Assembly

Durham Staffing, Niagara Falls, NY

- Move freight, stock, or other materials to and from storage or production areas, loading docks, delivery vehicles, or containers, by hand or using trucks, tractors, or other equipment.
- Stack cargo in locations, such as transit sheds, using pallets or cargo boards.
- Operate machines to produce prosthetic products for handicapped and/or diabetic individuals; completed paperwork quantifying the work done for the day
- Perform inventory, boxed, taped, packaged products produced (gel-filled gloves and orthopedic socks)

11/2015 - 10/2022

Taxi Driver

Liberty Taxi, Buffalo, NY

- Collected fares from passengers and make change or issue receipts as necessary.
- Communicated with dispatchers by radio, telephone, or computer to exchange information and received requests for passenger service.
- Determined fares based on trip distances, using meters and fee schedules, and announced fares to passengers.
- Followed relevant safety regulations and state laws governing vehicle operation and ensured that passengers follow safety regulations.

04/2014 - 03/2015

Production Worker

Ceres Crystals, Niagara Falls, NY

- Observed equipment operations so that malfunctions can be detected, and notify operators of any malfunctions.
- Transferred finished products, raw materials, tools, or equipment between storage and work areas of plants and warehouses, by hand or using hand trucks or powered lift trucks.
- Helped production workers by performing duties of lesser skill, such as supplying or holding materials or tools, or cleaning work areas and equipment.
- Mixed ingredients according to specified procedures or formulas.

EDUCATION:

Business Administration – In Process

Florida Memorial College, Miami Gardens, FL

High School Diploma

Homestead Senior High School, Homestead, FL